

**SCORE REPORT REQUEST FORM**

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| **Complete Examinee Name:** |  |
| **Email Address:** |  |
| **Date of Birth: *(MM/DD/YYYY)*** |  |
| **Enrolled School Name†:** |  |
| **Testing Center ‡:** |  |
| **Exam Administration Year:** |  |
| **Language Tested:** |  |

**†** The name of the school where the student was enrolled when taking the exam.

**‡** Applicable if the student took the exam at a site different than the enrolled school.

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| **Complete Institution Name (***no acronyms)* | **Mailing Address** | **Department Name**  *(Recipient of the score reports at the college or university)* | **Email Address/es** |
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Include additional pages with this form, if needed.

**Total Number of Score Reports Requested:** \_\_\_\_\_\_\_\_\_\_

Note that American Councils will email official score reports to colleges and universities without charging additional fees. However, requests may take up to 10-12 business days to process. Email this request form to [hmshamsi@americancouncils.org](mailto:hmshamsi@americancouncils.org) with subject line: “NEWL SCORE REPORT REQUEST”.