TESTING CENTER REBATE FORM

Each participating NEWL test center (hosting external students) will receive a $9 per examinee tested. To process respective rebates, please complete and email this form to hmshamsi@americancouncils.org no later than **May 1st** noon EDT. Unfortunately, we are unable to generate any rebates after this date and time.

# POLICY

The registered Test Center will be issued a sum check in the amount of $9 per examinee tested. This refund is provided to the Testing Center for the services and equipment they supplied on the day of the administration. Test center forgoes its $9 for students who took the exam using a reduced fee.

# PAYMENT INFORMATION

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| **Test Center Name:** |   |
| **Enrolled School Name:** |  |
| **Payable To:**(Test Center Name) |  |
| **Exam Administered in:**(List applicable NEWL language/s) |  |
| **Exam Administration Date/s:** |  |
| **Address:** |  |
| **City:** |  | **State:** |  | **ZIP:** |  |
| **Country:** |  |
| **Email:** |  |
| **Telephone** |  | **# of Examinees Tested:** |  |
|  |  |  |  |
| **ENROLLED SCHOOL NAME** | **HOSTING TEST CENTER NAME** | **FIRST NAME** | **LAST NAME** | **EMAIL ADDRESS** | **ACCOMMODATIONS GIVEN**(YES/NO) | **REDUCED FEE**(YES/NO) |
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*Insert additional rows as needed.*