**SCORE REPORT REQUEST FORM**

One free score report is available to send to a specified college or university. Additional score reports cost $15 each, and an expedited report costs $32.

|  |  |
| --- | --- |
| **Complete Student Name:** |  |
| **Email Address:** |  |
| **Date of Birth: *(mm/dd/yyyy)*** |  |
| **Enrolled School Name†:** |  |
| **Testing Center‡:** |  |
| **Exam Administration Year:** |  |

**†** The name of the school where the student was enrolled when taking the exam.

**‡** Applicable if the student took the exam at a sight different than the enrolled school.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Complete Institution Name** | **Mailing Address** | **Department Name**  *(recipient of the score reports at the college or university)* | **University ID**  *If available* | **Request Type** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Include additional pages with this form, as needed.

**Total Number of Score Reports Requested:**

**Payment Methods:**

[**Checks**](mailto:newl@americancouncils.org) payable to: American Councils for International Education

**ATTN:** Jill Barasa

1828 L St. NW, Suite 1200

Washington D.C. 20036

[**Credit Card Form**](https://www.americancouncils.org/services/testing-and-assessment/NEWL/important-information) can be downloaded from NEWL website, or you may email [NEWL@americancouncils.org](mailto:NEWL@americancouncils.org)

All *regular* score report requests will take 5-7 business days to process and mail out to the institution(s). All *expedited* score reports will be sent via TNT (over night).

The scores for the current year exam will become available in July. (e.g. If your exam administration year is 2016, the scores will be available in July 2016.)