



# ***Educational Seminars***

## **Program Description**

**2011-2012 Brazil  
Administrator Exchange Program**

***Sponsored by:*** the Bureau of Educational and Cultural Affairs (ECA)  
U.S. Department of State and the  
National Council of State Secretaries of Education – CONSED/Brazil

***Administered by:*** American Councils for International Education and the  
National Council of State Secretaries of Education – CONSED/Brazil

**EDUCATIONAL SEMINARS  
2011-2012 BRAZIL ADMINISTRATOR EXCHANGE PROGRAM**

**A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State, administered  
by American Councils for International Education Administered and the National Council of State  
Secretaries of Education – CONSED/Brazil**

**Program Overview:**

The Brazil Administrator Exchange Program is a short-term, mutual exchange opportunity for U.S. and Brazil school administrators that is fully funded by the Bureau of Educational Affairs and Cultural (ECA), U.S. Department of State. The program provides a professional development opportunity for U.S. and Brazilian school administrators to work together on issues of mutual interest to their communities, schools and students. Brazilian administrators spend three weeks with their U.S. partner during the fall and the U.S. administrators travel to Brazil the following summer. The programs are individualized through collaboration between partners and may focus on personnel administration, school systems and management, instruction, global issues and culture, curriculum development, student affairs, and/or educational policy.

Program implementation is provided by American Councils for International Education, in partnership with the National Council of State Secretaries of Education – CONSED/Brazil.

**PROGRAM ELIGIBILITY:**

- Be a U.S. citizen
- Be a full-time employee in U.S. with at least three years experience as an elementary, middle or secondary school administrator (superintendents, principals, vice principals).
- Attend Washington, DC program orientation
- Host up to three administrative counterparts and a Portuguese interpreter in home community and school (housed in a hotel) for three weeks
- Travel to Brazil, participate in pre-program orientation and complete full program in Brazil

Applicants should be creative, self-reliant, flexible and able to maintain excellent relationships with faculty, staff, and students in Brazil. Applicants should have a sincere interest in learning from the experience of others and sharing best practices. Applicants should also be prepared to make presentations about the United States before diverse audiences in Brazil.

**COST AND GRANT PROVISIONS:**

This program is fully funded through the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State. For U.S. administrators, this grant includes international and domestic airfare; meals and/or per diem; accommodations for orientation in Washington, DC and program in Brazil; lodging costs for Brazilian participants and the Portuguese interpreter; a hosting stipend for the U.S. partner school; and a shipping stipend for materials.

Upon completion of the program, participants become eligible to participate in the alumni small grant program for activities that foster communication between American and Brazilian schools.

**TENTATIVE CALENDAR FOR THE EDUCATIONAL SEMINAR:**

<b>APPLICATION DEADLINE</b>	<b>MARCH 28, 2011</b>
Selection Process*	April 2011
Final Award Notification	May 2011
Pre-Program Orientation in Washington, DC (U.S. and Argentine Administrators)	October 13 – 15, 2011
Exchange Program in the U.S.	October 15 – November 3, 2011**
Program in Brazil	August 1 – 14, 2012**

\* Applicants may be contacted for a phone interview before final selection.

\*\* Dates are tentative

**APPLYING FOR THE BRAZIL ADMINISTRATOR EXCHANGE PROGRAM:**

To be considered for this Educational Seminar, please submit a complete application package to American Councils by the deadline established above. The application for administrator programs is available on the American Councils for International Education website at [www.americancouncils.org/es](http://www.americancouncils.org/es).

A complete application package includes:

- **A COMPLETE ORIGINAL APPLICATION FORM**
- **THE ESSAY**
- **THE DRAFT AGENDA FOR HOSTING THE INTERNATIONAL EDUCATORS**
- **ADMINISTRATIVE APPROVAL FORM**
- **A MAXIMUM TWO PAGE RESUME**

**PLEASE MAIL THE ORIGINAL AND 2 ADDITIONAL COPIES OF THE APPLICATION PACKAGE TO:**

American Councils for International Education  
Attn: Educational Seminars Program  
1828 L Street, NW, Suite 1200  
Washington, DC 20036

**Should you have any questions, please contact:**

Tim Hair, Senior Program Officer  
Email: [thair@americancouncils.org](mailto:thair@americancouncils.org)  
Telephone: (202) 833-7522  
Fax: (202)833-7523

## EDUCATIONAL SEMINARS ORGANIZATIONS

**THE BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS, U.S. DEPARTMENT OF STATE**

The Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State fosters mutual understanding between the people of the United States and the people of other countries to promote friendly, and peaceful relations, as mandated by the Mutual Educational and Cultural Exchange Act of 1961.

ECA accomplishes its mission through a range of programs based on the benefits of mutual understanding, international educational and cultural exchange, and leadership development. We engage youth, students, educators, artists, athletes, and rising leaders in many fields in the United States and more than 160 countries through academic, cultural, sports, and professional exchanges. Striving to reflect the diversity of the United States and global society, ECA programs, funding, and other activities encourage the involvement of American and international participants from traditionally underrepresented groups, including women, racial and ethnic minorities, and people with disabilities.

ECA exchange program alumni encompass over 1 million people around the world, including more than 40 Nobel Laureates and more than 300 current and former heads of state and government.

**AMERICAN COUNCILS FOR INTERNATIONAL EDUCATION: ACTR/ACCELS**

American Councils for International Education advances scholarly research and cross-border learning through the design and implementation of educational programs that are well grounded in key world languages, cultures and regions. American Councils contributes to the creation of new knowledge, broader professional perspectives, and personal and intellectual growth through international training, academic exchanges, collaboration in educational development, and public diplomacy. With a presence in the U.S., Russia and Eurasia for nearly four decades, in addition to representation in over thirty countries across Asia, the Middle East and Southeastern Europe, American Councils strives to expand dialog among students, scholars, educators and professionals for the advancement of learning and mutual respect in the diverse communities and societies in which we work.

Founded in 1974 as an association for area and language professionals, American Councils has focused its expertise on academic exchange, professional training, distance learning, curriculum and test development, delivery of technical assistance, research, evaluation, and institution building.

### **NATIONAL COUNCIL OF STATE SECRETARIES OF EDUCATION - (CONSED/BRAZIL)**

The National Council of Education Secretaries (CONSED-Brazil) - founded on September 25, 1986, is a private, non-profit organization that was brought together through the State and Federal District Education Departments. The CONSED-Brazil aims to promote the integration of State Departments of Education, aiming to develop a quality public education. Some of the activities of the Council include: participation in the formulation, implementation and evaluation of national policies for education; coordination and joint actions of the Secretariats of common interest; promotion of the exchange of information and experience in national and international seminars, conferences, courses and other events; development of programs and projects; and coordination with government bodies and civil society. The mission of CONSED-Brazil is to contribute to the development and implementation of educational public policies that promote quality education for all through educational initiatives in the public interest common among State Departments of Education, in conjunction with federal powers, state, municipal and civil society organizations.