

*2010 Uruguay-United States Educator
Exchange Program*

Educational Seminars

Application For
U. S. ELEMENTARY AND SECONDARY TEACHERS
and
ELEMENTARY SCHOOL PRINCIPALS



*Sponsored by the Bureau of Educational and Cultural Affairs (ECA)
U.S. Department of State and
Administered by American Councils for International Education and the
Commission for Educational Exchange Between
Uruguay and the United States (Fulbright Commission)*

EDUCATIONAL SEMINAR: 2010 URUGUAY-U.S. EDUCATOR EXCHANGE PROGRAM

Program Overview:

The 2010 Uruguay – U.S. Educator Exchange Program provides opportunities for U.S. and Uruguayan teachers and administrators to enhance cooperation and strengthen mutual understanding. The program is designed to create linkages between participants and communities and to promote innovative ideas in teaching and school administration so as to have a long-lasting impact on the participating schools both in Uruguay and the United States.

Uruguayan teachers and principals will travel to the United States for a three-week program in February 2010. The program begins with an orientation for the Uruguayan teachers and principals in Washington, D.C. They then travel to their host partner school for teaching/job shadowing with their U.S. partner teachers and principals. U.S. educator hosts, in collaboration with her/his Uruguayan partner educators, will design and implement a program for the Uruguayan partners during their U.S. visit and will arrange a homestay.

Although the program for U.S. educators is open to persons who have no previous experience hosting, preference will be given to those who will host Uruguayan teachers or administrators **and** apply to participate in a three-week reciprocal program in Uruguay in July and August 2010. In Uruguay U.S. participants will share teaching strategies, make presentations on U.S. history, geography and culture, and develop joint educational projects. They will also visit schools, and plan and conduct teaching activities in English and Spanish. **The program is open to elementary and secondary school teachers and elementary school principals from schools with strong Spanish language programs, Spanish immersion or English-Spanish bilingual programs. Spanish fluency is a requirement.**

Applicants wishing to engage in the Educational Seminar should be creative, self-reliant, flexible and able to maintain excellent relationships with faculty, staff, and students in host schools. Applicants should have a sincere interest in learning from the experience of others and sharing their own best practices.

Program goals:

- To support mutual understanding between elementary and secondary school teachers and principals in the U.S. and Uruguay through professional development and exchange;
- To provide U.S. and Uruguayan teachers and principals with the opportunity to interact with one another, other principals, teachers, students and community leaders and to share perspectives and best practices from their respective school systems and management;
- To support the internationalization of school curricula by providing opportunities for the broader school community to learn about global issues, to be exposed to Uruguayan and U.S. culture, and to participate in joint collaborative projects and school partnerships.

U.S. Teachers and Principals selected to participate will:

- Travel to Uruguay in July 2010; visits to schools in Montevideo and in the provinces, offering U.S. participants a diverse, nation-wide perspective;
- Observe classes, plan and conduct teaching activities in English and Spanish for local teachers and students;
- Exchange teaching strategies, develop joint educational projects, and participate in field trips;
- Make presentations on U.S. history, geography and culture to teachers, students and the community at large;
- Be eligible to participate in alumni activities that foster ongoing collaboration between U.S. and Uruguayan schools.

Grant Provisions:

- US grantee will receive: Round-trip economy airfare from airport nearest grantee's home plus cost-of-living maintenance allowance while in Uruguay;
- Stipend for each grantee to purchase and ship educational materials for use while teaching and to subsequently leave with the Uruguayan schools;
- Program orientation in Montevideo;
- Housing in a double occupancy hotel room while in Montevideo, in the provinces housing is in single occupancy base.

Educational Seminar:**2010 Uruguay-U.S. Educator Exchange Program****In order to be considered for the program applicants must:**

- Be a U.S. citizen;
- Hold a Bachelor's degree or higher; have at least three years full-time teaching or administrative experience; hold a current full-time teaching or administrative position in elementary or secondary education;
- Have fluency in Spanish; must be proficient in speaking and understanding;
- Submit a complete application;

Please Note:

- **IN ORDER TO HOST AN EDUCATOR FROM URUGUAY, YOU MUST SUBMIT A URUGUAY HOST SCHOOL APPLICATION;**
- **Preference will be given to teachers or administrators who host Uruguayan teachers or administrators;**
- **U.S. hosts will receive \$650.00 to assist the school and host community support the visit of the Uruguayan educators;**
- **Spanish is required; teaching activities will be conducted in both English and Spanish;**
- U.S. educators are required to obtain a leave of absence with or without pay from their local school district.

Selection will be based on the program application and statement of purpose. Candidates may be asked to participate in a telephone interview.

**Calendar for the Educational Seminar:
Uruguay – U.S. Educator Exchange Program**

Application Announcement	August 2009 – February 28, 2010
Application Deadline	March 12, 2010
Interviews	Late March 2010
Award Notification	April , 2010
Uruguay Teacher and Principal Pre-Program Orientation in Washington, DC; travel to host community; exchange in U.S.	Early February, 2010 (If you are only interested in hosting an educator, please complete the Uruguay Host Application)
Uruguayan participants travel to host community; exchange in U.S.	February 5-18, 2010
U.S. Teacher and Principal Pre-Program Orientation and Program in Uruguay	July 19 - August 6, 2010

EDUCATIONAL SEMINAR APPLICATION:
URUGUAY – U.S. EDUCATOR EXCHANGE PROGRAM

PLEASE TYPE OR PRINT IN BLUE OR BLACK INK. PLEASE SEND THE ORIGINAL AND 2 COMPLETED COPIES OF THE APPLICATION

Biographical Information

1) Title: _____

Last Name _____

First Name _____

Sex Female Male Country of Citizenship: _____

Date of Birth (month/day/year) _____

Passport Number: _____

Home Address:

 Street address and number

 City, State, Zip Code

Emergency Contact Information: Name, address, email, and phone number of an individual to be contacted in case of an emergency

Name: _____

Home Address: _____

Relationship: _____

Home Phone: _____

Mobile Phone: _____

Email: _____

Home Phone: _____

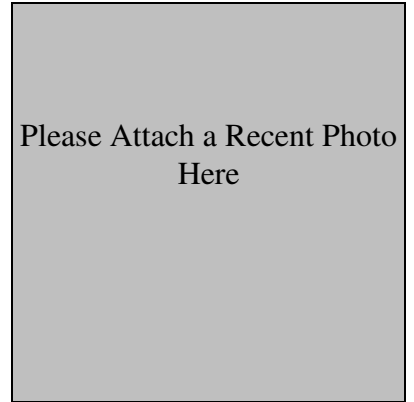
Work Phone: _____

2) Travel: Indicate the locations, dates, and reasons for traveling or living in any country other than your own:

Country	Dates	Reason for Travel

Have you ever received a U.S. government education exchange program grant? Yes No

If yes, please indicate the year, country, type of grant and sponsoring agency:



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School Description: Include academic levels, demographics of student body, teaching methods, resources, number of students who receive free or reduced lunch, amount of per student funding and special features or programs.

Administrative Responsibilities (if applicable): Describe your administrative responsibilities.

If you teach any courses, please indicate your current teaching load

Subjects	Hours per Week	Number of Classes	Grade Levels Taught	Number of Students per Class	Students' Ages

Additional School Activities

(e.g. extra-curricular activities, curriculum development, counseling)	Hours per Week	Grade Levels Taught	Number of Students per Class	Students' Ages

4) Educational History: List all educational institutions you have attended after high school. Begin with most recent school attended.

Name of Institution / Location	Major Field of Study	Dates (Month and Year) Attended	Actual Name of Degree or Diploma (do not translate)	Date Received or Expected

5) Knowledge of Languages: List your native language first, then rate yourself Excellent, Good, Fair, or Poor in all languages in which you have some competence.

Language	Reading	Writing	Speaking	Listening

6) Awards and Recognition: List any awards or recognition you have received.

7) Professional Societies / Organizations: List the professional societies or other organizations in which you are or have been a member, and indicate if you held elective office.

8) Which topics do you feel most comfortable presenting to a group of teachers and principals in Uruguay?

9) The Statement of Purpose is a **substantial component** of the application; it outlines the reasons that you are applying for the Uruguay-U.S. Educator Exchange Program and will be carefully reviewed by the selection committee. On separate paper, please type a description of your interest in this program, your professional goals and objectives for participating in the Educational Seminar, and why learning about the Uruguayan educational system is of importance/interest to you, your school, your community, and your work as a teacher or principal. Also include how you intend to engage the Uruguayan teachers/principals during their program at your school. Please submit up to two double-spaced pages.

Certification:

I certify that the information provided in this application is, to the best of my knowledge, true and correct. I am aware that a false statement may be grounds for non-selection or termination of my exchange. I further certify that I have notified /I will notify American Councils of any misdemeanor (except minor traffic violations) or felony convictions or pending indictments. My signature confirms that I will abide by the "Terms of Agreement" if selected for program participation.

Signature of Applicant

Date

**EDUCATIONAL SEMINAR:
2010 URUGUAY – U.S. EDUCATOR EXCHANGE PROGRAM**

APPLICATION CHECKLIST

1) DOES YOUR 2010 URUGUAY-U.S. EDUCATOR EXCHANGE PROGRAM APPLICATION PACKAGE INCLUDE:

- | | | |
|--|-----|----|
| • A COMPLETE ORIGINAL APPLICATION FORM? | Yes | No |
| • THE STATEMENT OF PURPOSE ESSAY? | Yes | No |
| • TWO COPIES OF THE FORM AND THE ESSAY? | Yes | No |
| • ADMINISTRATIVE APPROVAL? | Yes | No |

2) ARE YOU SURE YOU ARE ELIGIBLE FOR THIS PROGRAM:

- | | | |
|---|-----|----|
| • ARE YOU CURRENTLY AN ELEMENTARY OR SECONDARY SCHOOL TEACHER OR ELEMENTARY SCHOOL PRINCIPAL? | Yes | No |
| • ARE YOU ABLE TO COMPLETE THE JULY 19-AUGUST 6, 2010 PROGRAM IN URUGUAY? | Yes | No |
| • ARE YOU FLUENT IN SPANISH? | Yes | No |
| • ARE YOU OR YOUR SCHOOL DISTRICT ABLE TO HOST YOUR TEACHER OR ADMINISTRATOR PARTNER FOR TWO WEEKS IN FEBRUARY 2010? (PLEASE TAKE INTO ACCOUNT THAT THE GRANTEE IS NOT REQUIRED TO HOST) | Yes | No |

3) DID YOU MAIL YOUR APPLICATION BY THE POSTMARK DUE DATE MARCH 12, 2010? Yes No

4) DID YOUR SUPERVISOR SUBMIT YOUR REFERENCE? Yes No

PLEASE MAIL YOUR APPLICATION PACKAGE TO:

Educational Seminar: 2010 Uruguay-U.S. Educator Exchange Program

American Councils for International Education: ACTR/ACCELS

1776 Massachusetts Ave., NW, Suite 700

Washington, D.C. 20036

Telephone (202)-833-7522

Fax (202)-833-7523

Email: thair@americancouncils.org

Should you have any questions, please contact

Tim Hair, Senior Program Officer

American Councils for International Education

Teacher Programs

Telephone: (202) 833-7522

Email: thair@americancouncils.org

Educational Seminar: 2010 Uruguay-U.S. Educator Exchange Program

**Application for Elementary and Secondary School Teachers or Elementary School Principals and
Secondary School Teachers**

Administrative Approval for Applicant

Name of Applicant: _____

Name of official authorized to approve participation in program: _____

Title: _____ Telephone: _____

Name and complete address of institution:

The above applicant is employed by our school or school system and will be given a leave of absence for approximately three weeks during the summer of 2010 in order to participate in the Educational Seminar: Uruguay – U.S. Educator Exchange Program. I realize that all travel and program costs are paid for U.S. teachers and principals participating in the program; however, the program does NOT include expenses for salaries.

Signature of Administrator _____

Date _____

Educational Seminar: 2010 Uruguay – U. S. Educator Exchange Program

Due Date: March 12, 2010

Immediate Supervisor Reference

This letter of reference must be written by someone who has supervised the applicant in his/her teaching position or a teacher with whom the applicant has worked with sometime during the past three years.

Name of Reference _____

Position/Title _____

Institution _____

Your statement will be given considerable importance by the selection committee which reviews this application, and should be as complete and detailed as possible. Your comments may be continued on additional sheets of paper. Please send the entire letter of reference under separate cover to:

Educational Seminars: 2010 Uruguay-U.S. Educator Exchange Program
American Councils for International Education: ACTR/ACCELS
1776 Massachusetts Ave., NW, Suite 700
Washington, DC 20036

	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE
Professional Qualifications				
Knowledge of the subject field				
Effectiveness with persons of diverse backgrounds				
Ability to work with colleagues, including those with divergent views				
Adherence to established administrative policies				
Personality Traits				
Adaptability				
Resourcefulness				
Self-reliance				
Sense of humor				

Letter of Reference -- cont'd

1. Please comment on what makes the applicant an outstanding principal or teacher.

2. Please compare the applicant to other principals or teachers you have known in terms of commitment to the teaching profession, how s/he relates to teachers and other administrators, attitude toward students, and preparedness for living abroad for a period of two to three weeks.

3. Please comment on what you see the applicant doing five years from now. How might this program help the applicant advance in his or her profession?

NAME: _____ TITLE: _____ DATE: _____

**2010 EDUCATIONAL SEMINAR:
Uruguay – U.S. Educator Exchange Program**

PROGRAM SURVEY FORM

The following information is requested on a voluntary basis and will be not be used in the selection process. Your omission of such information will have no effect on your application for the Educational Seminar: Uruguay U.S. Educator Exchange Program. If submitted, this form will be detached from your application and will not be seen by the selection committee at any stage of consideration.

Ethnic/Race Category (please check one):

White (Not of Hispanic Origin)

Black or African American (Not of Hispanic Origin)

Hispanic (Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.)

Asian/Pacific Islander (Persons having origins in any of the original people of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa. The subcontinent includes India, Pakistan, Bhutan, Nepal, Bangladesh, Sikkim, and Sri Lanka.)

American Indian/Alaskan Native (Persons with origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation/community recognition.)

Veteran Status:

Yes, I served on active duty and was separated from the armed forces under honorable circumstances.

Dates served

Branch of Service

No

Disability Status:

If you have a disability and would like special accommodation to perform the duties of the position, please explain these limitations and suggest special equipment or physical environment accommodations that will be needed:

From what source(s) did you learn about the Educational Seminar: Uruguay – U.S. Educator Exchange Program? Please check all that apply.

- Direct Mailing _____
- U.S. Government-Sponsored Program Alumna/Alumnus (please specify) _____
- Colleague _____
- Internet/Listserve (please specify) _____
- Other (please specify) _____

Have you previously applied for a U.S. Government funded exchange program? Y____ N____